



2023 WEEKLY UPDATE

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JUSTIN MILLER, CITY ADMINISTRATOR
DATE: MARCH 3, 2023

“The most difficult thing is the decision to act. The rest is merely tenacity.” – Amelia Earhart

FINANCE

- The first billings with the implementation of the new 2023 utility rate structure, including the discontinuation of the senior discount program to provide all customers with an equitable structure and allow lower volume water usage to pay less per gallon, were processed in February.
- The utility billing staff has received calls from customers unhappy with the discontinuance of the senior discount program. Even with multiple forms of communication provided over the past year notifying customers of the rate structure change effective 1/1/2023 and discontinuation of the senior discount program, we mailed letters this week as a proactive approach to customers in our March billing cycle that were part of the senior discount program in the past. The letter provides information regarding the reasons for the discontinuation of the senior discount program and rate structure change. Attached is the letter sent.

COMMUNITY & ECONOMIC DEVELOPMENT

- Staff received six proposals for the Downtown Parking Needs Assessment study. Staff will score the proposals and bring the selected proposal and contract for consideration at the March 20 City Council meeting.

PUBLIC WORKS

Streets, Fleets, Constructions Services and Utilities

- Streets continues to remove snow at intersections with obstructed views and from cul-de-sacs that are full of snow.
- Streets removed snow from Holyoke Avenue and sidewalks downtown this week.
- Utilities staff and a consultant are monitoring a pilot project for our filters at the WTP.
- Utilities staff repaired a water service leak on Heidelberg Way.

Environmental Resources/Forestry

- The first round of letters was sent out to owners of private stormwater best management practices, reminding them of annual inspection and maintenance requirements to ensure function of their systems. To maintain compliance with MS4 permits, letters asked BMP owners to submit inspection and maintenance schedules.
- Emails were sent out to developers from the last several years (21 developments) to get native seeding contractors scheduled to perform maintenance activities in the vegetative buffers around ponds, along creeks, and outlots. City staff is working hard to ensure these buffers are established as best as possible per development requirements.
- The Zoomobile was secured for the upcoming Earth Day Celebration on April 22. There will also be two puppet shows. This year, as a new event, a Garden Tool Swap will take place during the celebration. Bring garden tools you no longer want and take ones you will use.
- Environmental staff began advertising for the 2023 HOA Irrigation Audit program. Those interested in participating should contact Kelly Perrine at kperrine@lakevillemn.gov.
- Environmental staff met with Parks Maintenance staff to discuss irrigation system improvements to take place at the Water Treatment Facility and City Hall, as well as funding an irrigation assessment at the Police Station.

PARKS AND RECREATION

Park Administration and Maintenance

- After receiving feedback from residents in the Knob Hill and Autumn Meadows neighborhoods, a playground design has been selected and will be installed with the construction of Knob Hill Park. A basketball court, two pickleball courts, a shelter, and trails will also be included.
- Twelve contracts for construction components of Antlers Park, totaling over \$5 million, are going to the City Council for approval on March 6.
- The camera and card reader door access plans for the pavilion at Antlers Park were reviewed in a meeting with the supplier, Parks, and IT staff. The group made final adjustments to the installation and planned access card programming for the new facility.
- Staff attended the preconstruction meeting for the 185th Street extension between Dodd Boulevard and Highview Avenue.

- The design team and staff reviewed stain samples at the Ritter Farm Park Cabin project and finalized the stain color and type. The contractors are planning to complete the staining and painting of the interior in the coming weeks.
- Maintenance staff continue to remove snow from trails to improve the usability and prepare for future snow events.
- Maintenance staff started the Dakota Heights warming house renovation project. The flooring and cage area were removed, and staff are inspecting the flooring construction for repairs before installing new flooring material.

Recreation and Heritage Center

- The building process of WebTrac, the online registration system, has continued. This was week the department focused on the overall functionality of the system.
- Lakeville staff hosted this month's South of the River Recreator meeting at City Hall.

Arts Center

- Summer 2023 Class registrations have begun and include a wide variety of Pottery, Painting, Drawing, Theater, Glass, and workshops for all skills and age levels. View the full list of upcoming [classes online](#).
- Work continues to progress on the Arts Center loading dock. This week, additional electrical work and framing for the wheelchair lift was completed.
- This weekend, join us for a fantastic show by South Metro Chorale and their [Cabaret](#). This show will run with two performances, one on Saturday and one on Sunday.
- Staff is working to prep for the upcoming Youth Art Month Exhibit Opening scheduled for March 13 from 4-6 p.m.

COMMUNICATIONS

- [Sun Thisweek](#): features Parks & Rec programs that are new this year, Holyoke and Highview Avenue improvement open house, 2023 Landscape and Home Expo, Earth Day and job openings across the city.
- The Building Inspection Department received the 2022 Building Department of the Year Award from the Association of Minnesota Building Officials (AMBO). We created a story and picture to be featured in Sun Thisweek.
- Next week we're planning a social media takeover event with Parks & Rec to feature their summer programs. Keep tuned to all our social media channels to see specific programs and events each day of the week.
- Media productions:
 - [Focus on Lakeville](#) (a new episode every Friday)
 - Lakeville City Council Work Session: [February 27](#)
 - Lakeville Arenas [Update for March](#)

Upcoming Meetings of the Council

March 20, 2023	Regular Meeting	6:30 pm
March 27, 2023	Work Session	6:30 pm
April 3, 2023	Regular Meeting	6:30 pm

Informational Attachments:

- Police Department Weekly Report
- Fire Department Weekly Report
- Lakeville Liquors Weekly Report
- Utility Billing Rate letter



Lakeville Police Department Update

Sunday, February 19 – Saturday, February 25, 2023

673 Calls for Services



109 TRAFFIC STOPS



25 SUSPICIOUS ACTIVITY



3 DOMESTICS



28 AUTO ACCIDENTS



8 THEFTS



4 CRISIS MENTAL HEALTH
10 WELFARE CHECKS



23 ALARM BURGLAR
4 FIRE ALARM



11 FRAUD



10 ANIMAL CALLS



0 BURGLARY



66 MEDICALS



1 VANDALISM/DAMAGE
PROPERTY



0 DRUG ACTIVIITY



4 CHILD PROTECTION



12 DISTURBANCES



1 DRUNKENNESS



4 MISSING PERSON



0 SHOPLIFTING



Lakeville Police Department Update Sunday, February 19 – Saturday, February 25, 2023

Weekly Review

Please note, if you have reviewed our Calls for Services, you'll see the Weekly Review doesn't include a comprehensive list of calls to which LPD responded. Incidents included here are based on severity, impact on public safety or other factors.

- A 62-year-old female was jailed for 2nd Degree Assault.
- Theft was reported from 8XXX 210th Street West after an enclosed trailer was stolen.
- Theft, from a home under construction, was reported from 5XXX 178th Street West. Several hundred dollars' worth of copper pipe was taken.
- Patrol documented a civil dispute, between a married couple, over finances.
- A Traffic Accident, car vs. semi, occurred at 215th Street and Hamburg Avenue. The car driver came in too hot for the slick road conditions and couldn't complete the turn, broadsiding the stopped semi. The car was disabled and had to be towed. Fortunately, no injuries were reported.
- Theft was reported from 17XXX Eagleview Lane. A package of electronics was stolen off the front porch.
- Fraud Activity was reported from a victim who had a checkbook stolen and subsequent written checks cashed for a \$2,000.00 loss.
- Officers responded to the report of a vehicle in the ditch at 185th Street West and Ixonia Avenue. The 58-year-old female driver showed signs of impairment, failed SFST's and was arrested for DWI with a .18 BAC.
- Theft was reported at 17XXX Kenyon Avenue after a male suspect tried bringing stolen property back for a refund.
- Responding to a Domestic Disturbance, patrol arrested a 36-year-old male for an OFP Violation.
- Fraud was reported by a victim who was swindled out of over \$51k, in crypto currency, by a person he met online.
- Officers were dispatched to a Welfare Check at Target. The caller reported a male passed out in a vehicle. Upon making contact, the 43-year-old male showed signs of intoxication, failed SFST's and was arrested without incident after testing a .27 PBT.



Lakeville Fire Department Update
Monday, February 20 – Sunday, February 26
62 Calls for Service



FIRES
1



VEHICLE ACCIDENT
4



MEDICAL
42



HAZARDOUS
CONDITIONS
3



FIRE ALARMS
1



GOOD INTENT
10



FIRE PREVENTION
0



INSPECTIONS
11



SERVICE CALLS
1



February 26 – March 4, 2023 Weekly Summary

February Sales Summary					Change in %
Heritage	\$391,701	2022	\$387,213	Increase 1.2%	
Galaxie	\$440,149	2022	\$439,701	FLAT +	
Kenrick	\$318,566	2022	\$314,812	Increase 1.2%	
Keokuk	\$328,989	2022	\$285,709	Increase 15.1%	
Combined	\$1,479,405	2022	\$1,427,435	Increase 3.6%	
February Customer Count					Change in %
Heritage	13,428	2022	13,666	Decrease 1.7%	
Galaxie	15,363	2022	15,751	Decrease 2.5%	
Kenrick	11,389	2022	11,429	FLAT -	
Keokuk	9,892	2022	8,959	Increase 10.4%	
Combined	50,072	2022	49,805	FLAT +	
February Sales Per Transaction					Change in %
Heritage	\$29.17	2022	\$28.33	Increase 3.0%	
Galaxie	\$28.65	2022	\$27.92	Increase 2.6%	
Kenrick	\$27.97	2022	\$27.55	Increase 1.6%	
Keokuk	\$33.26	2022	\$31.89	Increase 4.3%	
Combined	\$29.55	2022	\$28.66	Increase 3.1%	

We achieved 2 out of 3 goals this month. This is tough to do in a slower month like February. Fantastic job to everyone! Thank you to everyone that has cleaned shelves and made out stores look beautiful. Keep practicing GUEST, focus in on perfecting one letter each shift.

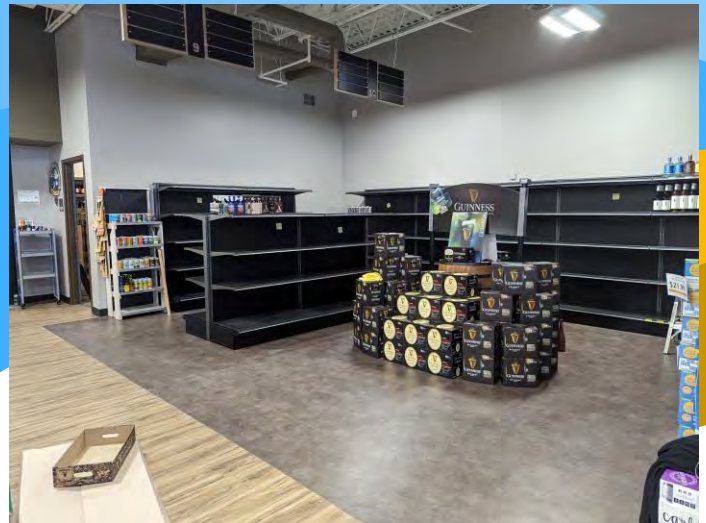
ALL STAFF MEETING

Quarter one all staff meeting is scheduled for Sunday, March 5, 2023, in the Emporium Room. We will be having our annual safe server identification training from 9 – 10:30 a.m. This is a mandatory meeting. All non-exempt employees will be paid for their time. All opening employees should attend a portion of the meeting.

“A diamond is merely a lump of coal that did well under pressure.”
— Henry Kissinger

News

Have you heard? Kenrick had their new shelves installed this week. Signage is supposed to be installed in the next week or two. Slowly but surely this project is coming together. Looking pretty sharp!



What's on Tap

March 8 – Barone Fini Family Wines

6:30 P.M.-8:00 P.M.

Emporium Room

If you are interested in attending, please reach out to Leah at

lpihlaja@lakevillemn.gov or extension #4414.

March 15 – Projects and Pours: Paint & Sip with The Lakeville Area Art Center

6:00 P.M.-8:00 P.M.

Cost \$40

Emporium Room

To sign up please visit the Lakeville Area Art Center website

March 17 – All stores are having a St. Patrick's in-store extravaganza tasting event. Watch for more details.

March 30 – Wine Club Tasting

5:30 P.M.-7:00 P.M.

7:30 P.M.-9:00 P.M.

Emporium Room

If you are interested in attending, please reach out to Leah at

lpihlaja@lakevillemn.gov or extension #4414.



City of Lakeville
Positioned to Thrive

The City of Lakeville changed its utility billing rate structure effective January 1, 2023 to reduce water consumption, while making the rates fair, equitable and competitive among different customer classifications and with other communities. All customer classifications (i.e., commercial, industrial, institutional, and residential) will be billed based on the same rate structure.

The new structure allows for ALL customers with lower volume of water usage to pay less per gallon.

The rate structure changes eliminated the senior discount program which was based on age and not income/need and required the customer to submit an application. The program provided for certain discounts on municipal utility services. The amount of discount was different based on the enrollment year. The change affects both the fixed fee you pay for water and sewer, and the variable fee that is based on water usage and sanitary sewer volume billed. For certain customers, the elimination of the senior discount program also affects the amount you pay for streetlights, with no impact on the amount billed for environmental resources.

While the elimination of the program means discounts no longer apply for these accounts, the new structure allows for all customers with lower volume of water usage to pay less per gallon for water usage.

Several forms of communication notifying residents of the elimination of the senior discount program were published over the last year including postings on our website and in local newspapers/newsletters, notifications on utility billings and fliers, and at council meetings.

Please visit the City's website for more information. www.lakevillemn.gov

If you have specific questions about your account, please contact the Lakeville Utility Billing Department at 952-985-4580.