



MOBILE FOOD UNIT LICENSE APPLICATION

APPLICANT INFORMATION

Name:		
Date of birth:	Phone:	Email:
Current address:		
City:	State:	ZIP Code:
Driver License Number:		License Plate Number:

EMPLOYMENT INFORMATION

Name of Company / Food Unit:		
Business address (If different than noted):		
City:	State:	ZIP Code:

MOBILE FOOD EVENT(S) INFORMATION

Date(s) that vendor will be serving:		
Time(s) that vendor will be serving:		Hours of Operations:
Location(s) that vendor will be serving:		

- ✓ **Written consent of the property owner from which the mobile food unit sale will be conducted or permission from City of Lakeville Park & Rec Dept. if in a park location.**
- ✓ **Insurance Acord form verifying that the applicant is insured against claims arising out of all operations of such applicant for the sum of at least \$1,000,000.00 against liability for bodily injuries and for at least \$1,000,000.00 against liability for damage or destruction of property.**
- ✓ **Copy of the related license or permit issued by the State of Minnesota required to operate a mobile food unit.**
- ✓ **Site plan showing the exact location of the mobile food unit (Google Maps, e.g.)**
- ✓ **A check made out to the City of Lakeville in the amount of \$50.00 (Annual License Fee.)**
- ✓ **Call 952.985.4700 to schedule an inspection to be conducted during normal business hours (M-F 8:00 AM – 4:30 PM) by a City Fire Official prior to operation of the mobile food unit.**

Any changes to the above must be provided to the City of Lakeville prior to vending.

SIGNATURES

Signature of applicant:	Date:
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Department	Date Received	Approved / Denied
Fire		
Parks and Recreation		

Mailing Address:
 Lakeville Fire Department
 Attn: Mobile Food Unit License
 20195 Holyoke Avenue
 Lakeville, MN 55044

Email: fireadmin@lakevillemn.gov

3-23-4: PERFORMANCE STANDARDS:

- A. Mobile food units in the C-CBD District shall only be allowed on private or public parking lots with the written consent of the property owner, and on Upper 208th Street and 209th Street between Holyoke and Howland Avenues provided the service window is facing the sidewalk and provided the food truck is located at least thirty (30) feet from any street intersection.
- B. Mobile foods units shall operate only between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M.
- C. Mobile food units shall not interfere with vehicle and pedestrian circulation or emergency vehicle access and shall comply with all traffic and parking laws.
- D. There shall be adequate parking on the lot or public street to provide space for the mobile food unit as well as satisfy all parking requirements for the property.
- E. Mobile food units shall not have a drive-through.
- F. Signage shall comply with Chapter 11-23 of the City Code.
- G. Mobile food units shall not use any outside sound amplifying equipment, televisions or similar visual entertainment devices, lights, or noisemakers such as bells, horns or whistles.
- H. All waste, garbage, litter and refuse shall be contained in leak proof, nonabsorbent containers which shall be kept covered with tight-fitting lids and properly disposed of. No waste, garbage, litter or refuse shall be dumped or drained onto sidewalks, streets, gutters, storm drains, or public trash receptacles.
- I. Mobile food units shall provide an independent power supply that is screened from public view if it is not located on the food truck.
- J. Mobile food units shall comply with all applicable Fire Codes and shall be inspected by a City Fire Official prior to operation of the mobile food unit.
- K. The approved license shall be prominently displayed on the mobile food unit for the duration of the event.